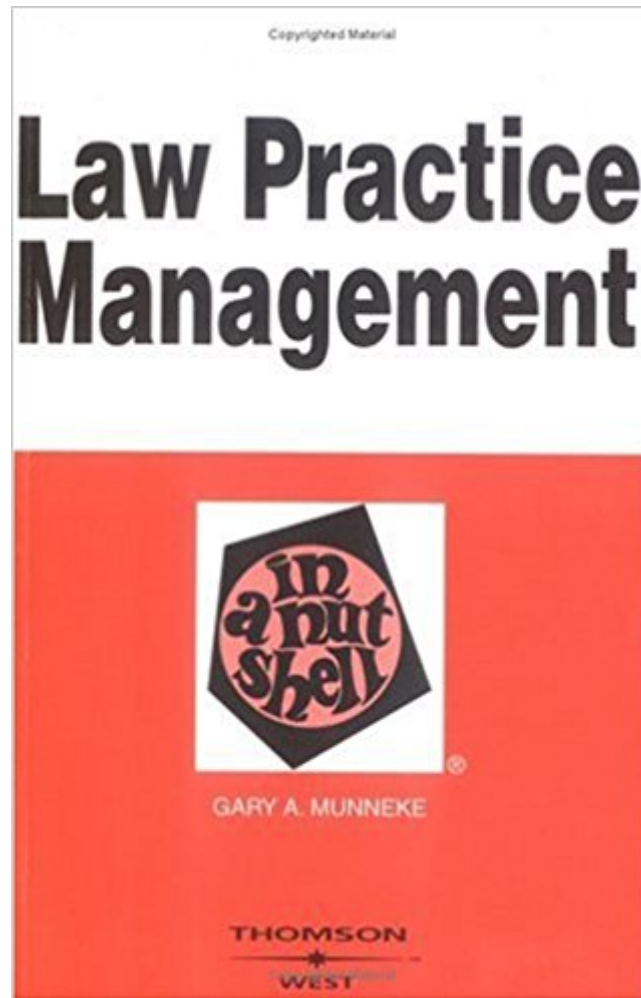




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# Law Practice Management In A Nutshell



## Synopsis

This work is intended to be used by practitioners, law students, and others as an overview of fundamental law practice management issues, including the marketplace for legal services, forms of law firm organization, management of human resources, setting up and operating a law office, financial planning, and law office systems. It builds upon the theme that practice management skills are critical to competent practice, in that they give lawyers the tools necessary not only to achieve success, but also to avoid professional failure.

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